

# Applying

Please review the [Guidelines](#) before applying to the Transportation Enhancements Program.

## How to Apply to the Transportation Enhancements Program

To apply, please submit a letter of interest that includes the following information:

### Who:

- Identify the Sponsor – the government or non-profit organization spearheading the project
- Identify a Primary Contact – the point person for the Sponsor organization, include phone and email contact information
- Identify Co-Sponsors – any group that is helping to contribute technically or financially

### What & Where:

- Describe the Reason – the problem, need or desire driving the proposed project
- Describe the Product – what the resulting project includes (infrastructure or documents, etc.)
- Describe the Location – the project boundaries (if relevant)
- Describe any Community Interaction – the groups that have helped to identify the need, raised awareness, or worked to resolve the issue

### How:

- Describe Eligibility – identify the [eligible activity](#) and why you think it qualifies
- Identify Matching Funds – how funds will be raised or obtained

Due to the abundance of applications, the projects are prioritized by date.

### Keep in Mind:

- ☒ The project must be related to surface transportation and be for public use
- ☒ Largest award is \$1 million
- ☒ You are not required to have a concept plan or design
- ☒ Matching funds can not be other US DOT funds